

West Somerset - Direct Earnings Attachment Payments Schedule



To: West Somerset Council	From Employer
Revenues and Benefits Service West Somerset House, Killick Way Williton TAUNTON TA4 4QA	

Information about employees who have had DEA deductions made from their earnings

Item	Amount deducted	Employees Name	Staff / Reference Number	National Insurance Number	LA Reference Number
1	£				
2	£				
3	£				
4	£				
5	£				
If a deduction cannot be made please state why.					

Information about the employer and the payment

The total payment covered by this sheet	£	Cheque number	
Who completed this sheet		Payment method (delete as applicable)	BACS / Cheque
Contact phone number		Date sheet completed	

This schedule must be completed whenever you send a payment for one or multiple employees, pay by cheque or BACS (Automated Credit Transfer). If you prefer, you can e-mail an electronic copy to us at benefits@westsomerset.gov.uk and the payment can follow. Please include 'DEA notice' in the subject of your e-mail.