

Private and Confidential

Certificate of earnings

Employee's Name Employee's payroll or employment number

Employee's Address

To the Employer:

Please fill in this form showing your employee's earnings. If you pay monthly, fill in the employee's last two months' wages. If you pay weekly, fill in the employee's last five weeks wages.

Period covered		Week or month no.	Gross	National Insurance	Income Tax	Pension	Overtime	Net Pay
From	To							
			£	£	£	£	£	£
			£	£	£	£	£	£
			£	£	£	£	£	£
			£	£	£	£	£	£
			£	£	£	£	£	£

Tell us the gross income paid to this employee for the current financial year

How do you pay your employee? (cash, cheque, or directly into their bank account)

If your employee receives a bonus, profit sharing or tips please state the amount and how often it is paid.

Amount

How often?

I certify this to be a correct statement of the earnings paid to this employee. Employee's National Insurance Number

Signature of Employer

Business Address

The employer must authenticate this form with the firm's official stamp
 If there is no official stamp, the employer must confirm details on their company headed paper.
N.B. It is a criminal offence to give false information in support of a claim for benefit.

Please return the completed form to:
Revenues and Benefits Service, West Somerset House, Killick Way, Williton, Taunton TA4 4QA

Employer's Official Stamp